

**Minutes of the Meeting of**  
**Riccall Parish Council**  
**held on**  
**18 October 2021**  
**from 7.30p.m.**  
**at the Methodist Church, Main Street, Riccall.**

(Public participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)

**Attending:** Cllrs Keen (Chairman), Dawson, Marston, Morton, Nuttall, Owens, Rimmer, Sharp, Tatterton and Wiles.

District Cllr Musgrave.

Sandra Botham- Clerk/RFO

**72 Apologies and Declarations of Interest**

Apologies for absence had been given in advance of the meeting by Cllr Adamson. District Cllr Duggan also sent his apologies.

Members considered the approval of reasons given for absence and these were accepted.

There were no declarations of interest in items on the agenda.

**73 To accept and adopt the minutes of the meetings of Riccall Parish Council held on 20 September 2021**

It was RESOLVED to accept the above minutes as a true record and adopt them.

**74 Report of progress and updates since the last meeting**

County Cllr Musgrave noted that the decision had been made on the local government re-organisation since his last visit. He is willing to take any questions regarding this. He noted that elections will take place May 2022 for the new authority and that Selby DC will cease to exist following April 2023. There is the possibility that Parish Council elections may be brought forward to 2022. He reported traffic calming schemes recently installed in the area, which are being successful and that he will get pricing information for such schemes to put forward for Riccall. He is keen to work with the PC and has funding available currently.

The monthly update from representatives of NY police had not been received. PC Morris had been invited to this meeting. Several issues have been reported and we are awaiting responses. Members are disappointed in the lack of response and requested that this is reported to the Inspector.

The Clerk gave an update on action taken and developments since the last meeting:

- A resident from York Road sent in photos to illustrate the parking situation- these were sent to Area 7 officer and will be discussed with new officer when in post.

- The Clerk had recent problem with Outlook sending duplicate emails- IT support visited and found several issues were causing this, adjustments have now been made.
- Several CCTV companies have been contacted regarding site visits to the park to advise on suitable schemes- details have been passed to Cllr Keen
- Cllr Duggan was contacted regarding Biodiversity Net Gain in relation to planning (information circulated).
- NYCC & our insurance company have been contacted regarding the Winter Partnership- further details were requested by the insurers - waiting for a response.
- It was noted that some of litter bins are not being emptied regularly, the regular operative has been off work- SDC have dealt with this,
- A resident on Back Lane reported damage to fencing following grass cutting- Shed were contacted, the manager contacted the resident, visited and arranged for the repairs to be carried out, with apologies. Cllr Rimmer reported verge cutting had not been completed on PROWS, this was also reported to Shed, and they were cut at the following visit- Reminder noted to Shed for hedges cutting before the end of their cutting year.
- A draft of the Local Recovery Strategy consultation has been circulated..
- It was that reported new fencing on the riverbank is restricting through access. The EA have been contacted for updates on this and the flood defence work at White House Farm corner. The previous lead officer this has now retired, a new officer is to contact me.
- Diversity training took place and arrangements are being made for Media training.
- Information was circulated regarding the temporary closure of Sustrans cycle track between Riccall and York for maintenance work.
- Riccall Beacon and the Chairman's Annual Report are in draft stage, and will soon be ready to go to print.
- Riccall School requested loan of a Polling Booth from SDC for school elections and this was arranged.
- The new Code of Conduct training is recommended for all members as we have adopted the code already, see YLCA training program for dates.

## **75 Matters from Public Participation**

The poor condition of the surface of Back Lane was reported and sinking surface on Landing Lane corner where YW drains collapsed previously. The clerk will report these to Area 7.

A report was also given for a hedge encroaching on the footpath on this dangerous corner. This will also be reported to Area 7.

## **76 Correspondence**

### **76 (a) Correspondence requiring decision:**

20's Plenty campaign- *members considered this option and decided that other options currently being considered are more appropriate.*

### **76 (b) Correspondence for information only:**

Citizens Advice update- *this will be an item on the next agenda.*

NYCC Respect and Protect Campaign Signage - *noted*

Letter from Cllr John Duggan- *noted.*

Unitary Authority update -*noted.*

## 76 (c) Late Correspondence –to note only

The NYCC application C8/999/16U/PA for a waste transfer station at the former Stillingfleet Mine was refused and the six-month period allowed for appeal has now passed and no appeal has been lodged.

## 77 Accounts

CHEQUE OR TRANSFER	Account	£	Payee	Details	Code
TR275	SB122-21/22		Clerk		4000
TR276	SB123-21/22		Lengthsman		4070
TR277	SB124-21/22		Litter Collector		4030
TR278	SB125-21/22		Admin Assistant		4025
		2575.41		<b>Total for salaries</b>	
TR279	SB126-21/22	287.67	Riccall Regen 2000 invoice 4194	November office rental	4160
TR280	SB127-21/22	120.00	Riccall Methodist Church	Room hire for rmeetings	4105
TR281	SB128-21/22	67.74	Viking Direct inv: 7586292	Office supplies & hazard tape	4125 4310
TR282	SB129-21/22	18.96	Fusion Systems Inv: 10275	Microsoft subs Sept 2021	4170
TR283	SB130-21/22	255.36	Fusion Systems Inv: 10553	IT support Sept	4131
TR284	SB131 - 21/22	22.50	Yorkshire Local Councils Association	Training Inv 720-2122	4080
TR285	SB132-21/22	10.99	Steve Golton	Litter hoop holder	4310
TR286	SB133-21/22	1076.00	Abbey Construction & Landscape	Contract C1718 Safety surface matting toddler	4080

				swings part payment	
TR287	SB134-21/22	61.10	Fay Stanton	Travel to Northallerton	4085
TR288	SB135-21/22	26.00	Glenda Brown	Working from home September	4035
TR289	SB136-21/22	26.00	Sandra Botham	Working from home September	4035

DD7/21-22	66.96	Chess	Broadband/tel August invoice: 4353390	4135
SB137-21/22				
S08/21-22	1,344.37	Shed Grounds Maintenance	Grounds Maintenance Contract Oct inv: 20956	4200
SB138-21/22				

**Total expenditure £5959.06**

Payments for October 2021 were approved. The Clerk will give an update on the budget position and a bank reconciliation.

The Clerk noted the following:

The first Payments made using Unity Bank were completed with no problems.

Yorkshire/Virgin bank Selby Branch is closing down. This will be taken to the A & F Committee meeting to discuss options for the Asset and Project Accounts.

Enquiries have been made with SDC regarding use of CIL funds and if it would be suitable for Chapel purchase or work/requirements as some is due to be used in 2022.

The quarterly charge for Unity Bank was included in the Sept accounts and a refund will be made as it was not a full quarter.

To check availability for two Admin & Finance Committee members to authorise payments for October. Cllrs Keen and Dawson will complete this task.

## **78 Planning**

### **78 (a) Planning applications granted by Selby DC**

**2021/ 0829/HPA:** Permission has been GRANTED for erection of a first-floor side extension at 25 Holmes Drive, Riccall.

**2021/0863/HPA:** Permission has been GRANTED for Loft conversion including roof lights- Orchard House, Back Lane, Riccall.

**2021/0894/HPA:** Permission has been GRANTED for Erection of a two-storey side extension to existing dwelling to create additional living accommodation-15 Chapel Walk, Riccall.

**2021/0743/HPA:** Permission has been GRANTED for installation of solar panels on

garage roof- Argent House, Silver Street, Riccall.

**2021/0628/FUL:** Permission has been GRANTED for a single storey B8 storage unit- Birchwood Lodge, Market Weighton Road, Barlby.

**2021/0349/FUL:** Permission has been GRANTED for the erection of two buildings for use as E(g)(iii) industrial workshop following demolition of an existing building used for B8 storage- Birchwood Lodge, Market Weighton Road, Barlby.

#### **78 (b) To consider the following planning applications:**

**2021/1043/FULM:** Erection of up to 82 dwellings, including associated landscaping, public open space, and the formation of a new vehicle access - off Wheatfileds Walk, Riccall. Lead Cllrs Keen., Tatterton and Wiles.

A recommendation was made to refuse the application due to issues raised on a previous application which are still applicable.

It was RESOLVED to accept the recommendation.

**2021/0978/FULM:** Installation of renewable energy generating station comprising ground mounted photovoltaic solar arrays together with substation, transformer stations site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements- Land near Osgodby Grange, South Duffield Road, Osgodby. Cllrs Marston and Rimmer offered to look at the consultation and an extension for response will be requested as it is a large development.

**2021/1140/TPO:** Crown lifting of lowest branch and crown reduction for 15 metres to 12 metres to 1 No Beech tree covered by TPO 5/1980- 1 Beckwith Gardens, Riccall. Lead Cllr Dawson. A recommendation was made to refuse this application as a professional report is not included to be able to make an informed decision.

It was RESOLVED to accept the recommendation.

**2021/0576/HPA:** Installation of new vehicular access- 17 The Crescent, Riccall. Lead Cllr Sharp. A recommendation was made to support this application.  
It was RESOLVED to accept the recommendation.

#### **78 (c) Other planning matters**

The Making of Church Fenton Neighbourhood Development

#### **79 Reports and Consultation**

Cllr Keen had circulated information relating to the Carnival committee and the Woodland project prior to the meeting.

Cllr Keen and the clerk reported back from the YLCA Branch Meeting.

Cllr Owens reported back from the Village Institute Committee meeting

#### **80 Recreational / H & S update**

There were no updates from Cllr Marston.

The Clerk reported on matters that relate to the play equipment or sports field maintenance: Cllr Rimmer is checking that Jubilee Sports Field gate is locked following another occasion when the padlock was not locked correctly. He also has a key now.

RLC cut the perimeter hedges Jubilee Sports Field and Riccall Park.

Damage to the toddler seesaw has been reported. One of the seats has broken off and the timber support needs checking to see if suitable for new seat to fit to.

The Disabled lock on park gate would not be secure to use as keys are available on-line. The option to use this has been removed from information in The Beacon and if we receive requests for disabled access again, we could find a way to accommodate them.

The Traffic & Housing Working Group made recommendations for security measures:

It was recommended to accept the quote from Jacqui's Gardening Services for the plinths at the sports field to support a barrier. The quote from Goole Welding was recommended for the barrier. It was noted that the quote was time limited on price, due to the cost of steel fluctuating currently. Council would accept any price increase due to this factor.

It was RESOLVED to accept the recommendations and accept the quotes for the plinths and the barrier for Jubilee Sports Field.

The group had also considered security at Riccall Park and recommended a barrier is installed and quotes should be sought for the plinths and barrier. The clerk noted that confirmation had not been received back from Selby DC as to whether planning permission is required for the barrier, as it is on a public space. This will be clarified and may affect the process.

It was RESOLVED to accept the recommendation and seek quotes for the plinths and barrier using the same suppliers as for the sports field.

The installation of a barrier now would mean that the current car park entrance plans would need adjusting.

## **81 Traffic Calming**

The Clerk reported that the Area7 Officer has now been in contact after returning to work and being allocated to lead on traffic calming solutions for the areas discussed at a recent meeting with Cllr Musgrave and Area 7. The officer is collating information on suitable options, looking at the feasibility and prices. Information relating to using VAS has been provided. Cllr Musgrave will attend the next RPC meeting and will commit to providing some funding, Council would support this and budget accordingly.

A question was raised regarding measures to reduce speeding on the A19 and Cllr Musgrave noted he will follow this up.

*Cllr Musgrave left the meeting at 21.15.*

## **82 Methodist Church Working Group**

Discussion took place regarding the continuation of the project, to form a working group or committee to take it forward to complete the purchase of the building, providing the price is within the remit. The group would then continue with the refurbishment of the building.

It was proposed that a Working Group is set up, including the current members, with the remit to negotiate the price of the building, within the given remit, to take to Council in order to complete the purchase. The group would then continue with the refurbishments. Terms of Reference would be set, and the Clerk would also attend the meetings. The Chairman requested this item is included on all meeting agendas for the duration of the project and that Extraordinary Meetings could be held to deal with this if necessary.

It was RESOLVED to accept the recommendation to set up a Working Group to negotiate the price within the given remit, to take this to council, and to complete the purchase of the Methodist Church. The group would then work on plans for refurbishment of the building. This is subject to advice from YLCA that this is the most appropriate way to forward the project.

***The Chairman brought the meeting to a close at 22.10 and noted that the following items be taken forward to another meeting, due to the time.***

**83 Events**

*Procedure/policy for events/activities to be held on the village green and Riccall Park.*

**84 Neighbourhood Watch**

*Results of public consultation and the future of the N.W.*

**85 Neighbourhood Plan**

*To consider a plan for Riccall.*

**86 Beech Tree surgery**

*To discuss concerns regarding the surgery.*

**87 Clean up at Riccall Park**

*Update on costs.*

**88 Minor Items for the next agenda**

*To take any points from members and to note urgent items of interest.*

***Any staff matters will be discussed in the absence of the public and press.***

**89 Staff matters**